



# TOWN OF UPTON, MASSACHUSETTS

## Economic Development Committee

### Meeting Minutes

***Date: August 21, 2019***

***Location: Town Hall, Main Street***

#### **A: Call to Order**

Having a quorum, the meeting was called to order at 7:05 pm

#### **B: In Attendance**

Committee Members:

- Michelle Antinarelli – NOT PRESENT
- Gene Bernat – NOT PRESENT
- Donna Desjardins
- Bill McCormick
- Steven Rakitin
- Dave Ross

Guests: Kelly McElreath, Town Clerk and Assistant to Town Manager

#### **C: Discussion**

##### **1. General Discussion**

We reviewed and approved the meeting minutes of Aug 7th.

##### **2. Small Business Fair Update**

We are receiving \$300 from Blackstone Valley Chamber of Commerce to cover the cost of the Small Business Fair fliers.

##### **3. Discuss proposed Zoning Map and Upton Center Business District by-law**

We discussed the revised zoning map that we received from Kerrie today. This map reflects the discussion we had at the last meeting. We may choose to include 3 additional parcels on Grove Street (#12, 14, and 16), which currently are both SRA and GB. We may also want to include a parcel on Main Street opposite MGM Auto (#15 on map, partially obscured by title block).

We reviewed the Draft of Option 1, which is proposing a new district to be called Upton Center Business District (UCBD). The existing Table A from the current by-law was modified to include a new column for the UCBD. We made several changes to the table and will restore the original numbering.

We need to add a new table for Dimensional Requirements specifically for the UCBD. We agreed that we would ask Gary Bohan to review this with the updated district map.

#### **4. Other Topics**

Key dates:

- Draft to KP Law by Sept 20th
- Planning Board public hearing on zoning changes Oct 8 or 22
- Placeholder articles by Sept 13 and PB Vote for Public Hearing
- Warrant posted Oct 15

#### **D: Committee Actions and Action Items**

1. A motion was made and seconded to approve the minutes from August 7<sup>th</sup>. Approved by unanimous vote.

#### **New Action Items**

**All** – review DRAFT Economic Development Plan from Kerrie and be prepared to discuss it at our next meeting.

**Steve** – Update UCBD Zone document and share with Gary Bohan on Planning Board.

**Gene** – contact Mark Bobrowski about speaking to EDC and PB about 40R

#### **Possible Agenda Items for Next Meeting**

- Update from RFP Committee – standing agenda item
- Review updated zoning map and UCBD District document

#### **E: Next Meetings**

1. Next EDC meeting scheduled for Sept 4<sup>th</sup> @ 7pm

#### **F: Meeting Adjourned**

Upon unanimous vote, the meeting was adjourned at 9:00 PM

Respectfully submitted

Steven R. Rakitin  
Clerk